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MEMORANDUM FOR: Chief, Audit Staff

SUBJECT

Recording Quarters Refunds on Form 507 -

Obligation Authority Record

REFERENCE

Paragraph 5, Memorandum dated 11 July 1958

to Chief, Audit Staff from Deputy Comptroller, Subject: Field Audit Unit Observations and

Recommendations.

1. This Office has reconsidered the position taken regarding the recording, on Form 507 - Obligation Authority Record, of refunds representing quarters allowances paid to our employees

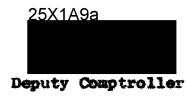
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2. It is the intention in granting the obligation authority to field stations under the provisions of that only the net cost to stations furnishing living quarters to employees will be included. Therefore, any monies received by an employee in the nature of a quarters allowance and have been considered by headquarters in granting the obligation authority to the station and should be reflected on Form 507 as a reduction to expense.

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3. Class B Accounting and Reporting Procedures is being revised to clarify this procedure.



TAS/WMS/mjr (8 Oct. 1958)

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